

MEMORANDUM of UNDERSTANDING on Public Participation in Limiting COVID-19

Taking into account the emergency situation in Latvia declared on March 12, 2020 and the undertaken public health protection measures;

based on the democratic values common to the society in Latvia, solidarity and the role of each individual in the common public benefits;

being aware of the threat of COVID-19 to the health, life and opportunities of the Latvian society to move freely now and in the long term;

assessing technological progress and benefits that can provide significant support to stop COVID-19;

being aware that the application is a part of the overall set of measures needed to limit COVID-19 in order to promote public caution and to prevent the further spread of the virus;

acting in accordance with the professional health guidelines of doctors, scientists and the Centre for Disease Prevention and Control (CDPC) of Latvia in order to achieve the best possible public health result to ensure protection against COVID-19;

in consultation with the Data State Inspectorate of Latvia to ensure adequate protection of privacy of the users;

the undersigned Participants agree on a private initiative to join forces and work on a solution – an application giving an opportunity for everyone to participate in the joint fight against COVID-19.

The overall objective of our initiative is health and safety of the society in Latvia during the COVID-19 virus.

The aim of our joint work is to develop a solution that allows the people to intervene in the control of COVID-19 in order to prevent the further spread of the virus, at the same time enabling gradual reduction of restrictions on public life and the restoration of social and economic activity.

Basic principles:

- To develop the application on the basis of appropriate, necessary and proportionate solutions in the public interest;
- To observe the transparency of the application and provide users with information about the purpose and capabilities of the application before its use;
- To provide the application only for the time that is objectively necessary. CDPC, the controller of the application, decides on changes or termination of the application, taking into account public health considerations.

Conditions for the application functioning:

- Installation and use of the application is free and voluntary;
- The application does not know and cannot detect the geographical coordinates of the user and his/her contact persons;
- The application does not collect or process data that is not necessary to achieve the purpose stated in this Memorandum of Understanding;
- Any user data is processed only for public health purposes and is not available for any other state, municipal or commercial purposes;
- The application functions in compliance with human rights and in accordance with the European Union law and guidelines in the area of data processing and security.

User manages his/her data by himself/herself:

- The user can voluntarily use the additional features of the application to monitor his/her health and cooperate with health authorities;
- If the user chooses to provide his/her data, it is only processed for a specific purpose of which the user is clearly informed;
- Anonymisation and pseudonymisation are preferred, wherever possible;
- If the user has given his/her consent to the processing of data - the user has the right to freely withdraw such consent at any time.

Every Participant of the Initiative group:

- takes part in the development and promotion of the application voluntarily and does not receive any remuneration from the state or other Participants;
- covers the expenses incurred by contributing his/her work, time and resources from his/her own resources;
- ensures that his/her contribution complies with the integrated data protection, including data protection by default, and security requirements;
- respects the confidentiality of any information or data obtained in relation to the development of the application, both during the development of the application and after the end of the cooperation for an indefinite period;
- may terminate his/her participation in the Memorandum by notifying the other Participants as soon as possible and in accordance with his/her role in the development of the application and the purpose of the cooperation;
- is aware that the maintenance and promotion of the application in the long run can be resource-intensive and should therefore be addressed separately in cooperation with the owner and the controller of the application;
- coordinates with other Participants any public announcement related to this cooperation.

The initiative is open to cooperation with everyone, respecting the basic principles of development and cooperation.

Intellectual property

- The intellectual property right to the application or related solutions, including the author's property right related to the development of the application, is owned by the CDPC from the very beginning of the development of the application. Participation in the development of the application does not change or affect the intellectual property right held by each of the Participants or third parties until the development of the application;
- Upon termination, the Participant shall not make any claims in relation to intellectual property to his/her contribution in respect of the application;
- The Participants shall not use the proceeds of the cooperation for any further commercial purpose;
- Each Participant shall ensure in his/her work that he/she does not unlawfully use or infringe another person's intellectual property, including in relation to the components of the application.

Issues that are not covered by this Memorandum shall be dealt with in compliance with the applicable law and the principles of a democratic state in accordance with the purpose and nature of the cooperation.

Riga, April 28, 2020

Participants to this Memorandum are all Participants who have signed this Memorandum or subsequently acceded by a separate notification. The list of Participants is maintained separately and forms an integral part of this Memorandum.

DOCUMENT IS SIGNED WITH A SECURE ELECTRONIC SIGNATURE AND CONTAINS A TIME STAMP

**Participants that have signed the Memorandum of Understanding on Public Participation in
Limiting COVID-19:**

Andris K. Bērziņš

"Latvijas Mobilais Telefons" SIA

SIA "MAK IT"

SIA "Autentica"

SIA "TestDevLab"

SIA "Mobilly"

SIA ZIPPY VISION

Gundars Bērziņš

Leo Seļāvo

SIA "DDB WORLDWIDE LATVIA"

SIA "Wrong Digital"

SIA "Deep White"